

Alcohol Secure Grant Application

Form Preview

Are you eligible?

* indicates a required field

The Northern Territory Government's Biz Secure program has been expanded to include a new Alcohol Secure Grants Program.

IMPORTANT NOTE: Alcohol Secure is a time-limited program and your application is subject to funding availability. Once the program funding has been fully committed, no further applications will be assessed, even if they have already been submitted. For details, refer to the

The Alcohol Secure Grants Program, which is a separate program to Biz Secure program provides financial support to licensed premises to increase the physical safety and security of their liquor stock against theft or damage.

It is a condition of approval that the Eligible Recipient must remain in full compliance with its liquor licence at all times during the currency of any approved works and until all Voucher/s issued have been redeemed. The Department may immediately cancel any Voucher/s prior to redemption if it comes to the Department's attention that the Eligible Recipient is in breach of its licence (either because of the obligation of the Eligible Recipient to notify, or from the Licensing NT (a division of the Northern Territory Attorney General's Department).

*IMPORTANT NOTE: Alcohol Secure is aimed at improving the physical security of the perimeter where liquor is stocked; security measures such as security cameras or whole of premises works are **not** eligible.*

For assistance with online applications, Eligible Recipients may contact us at alcohol.secure@nt.gov.au.

[Terms and Conditions.](#)

Notes:

You can save this application and come back to it at anytime. You do NOT need to complete the form all at once.

I am a principal of the business/ organisation and I am duly authorised to complete this application on behalf of my business/ organisation *

- Yes
- No - Ineligible do not proceed

My business/ organisation is either: (a) duly incorporated under an Act of the Northern Territory or the Commonwealth; or (b) a sole trader or partnership operating pursuant to a Northern Territory registered Business Name *

- Yes
- No - Ineligible do not proceed

My business/ organisation has formal written quotation(s) from an Eligible Business(es), as defined in the program's Terms and Conditions *

- Yes
- No - Obtain an itemised quote before progressing with application

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The works the subject of this application have commenced *

- Yes - Ineligible do not proceed
- No - Proceed with this application

As per the program Terms and Conditions, works must not commence until your application for a voucher/ s has been approved. If in doubt, please contact the Alcohol Secure team.

I consent to my business/ organisation's information being shared between relevant NT Government agencies for the purposes of assessing my eligibility under this program and ensuring the program's integrity *

- Yes
- No - Ineligible do not proceed

If we are unable to share your information with other NTG departments, we will not be able to determine your eligibility for the program and your application will not be accepted

My business/ organisation is an Eligible Recipient as defined in the Terms and Conditions *

- Yes
- No - Ineligible do not proceed

Terms and Conditions

If your business is a not for profit organisation, it is compliant with Licensing NT and/ or ACNC requirements *

- Yes
- No - Ineligible do not proceed
- Not applicable

Number of persons engaged by the business/ organisation (including all controlling/controlled entity/ies and including full-time, part-time and casual proprietors and employees) *

Must be a number.

Monitoring and evaluation of the Alcohol Secure

These questions are for research and evaluation purposes only. Your answers are not used as part of the assessment of your application and will remain confidential.

In which region is your business/ organisation located?

How did you hear about the Alcohol Secure program?

- Friend or family
- TV
- Radio
- Internet
- Newspaper
- Social media
- Other:

What is the nature of your business?

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- Licensed cafe/ restaurant/ pub
- Licensed (not for profit) club/ venue
- Nightclub/ bar
- Licensed supermarket
- Alcohol bottleshop
- Other:

Has your business/ organisation been targeted for the theft of alcohol?

- Yes, within the last 3 months
- Yes, within the last 6 months
- Yes, within the last 12 months
- Yes, within the last 2 years
- No, this application is for preventive purposes

If you have been a victim of crime, what is your estimate of the combined losses suffered within the past 12 months?

- Not targeted within the last 12 months
- Less than \$1,000
- Between \$1,000 and \$3,000
- Between \$3,000 and \$6,000
- Between \$6,000 and \$10,000
- More than \$10,000

Applicant Business/ Organisation Details

* indicates a required field

Legal entity name *

Organisation Name

Legal entity name (not trading name). If a Trust, you must give the name of the Trustee of the Trust and attach a copy of the entire trust deed further below in this application form

Trading name/ business name *

Legal entity type *

If your legal entity is the trustee of a trust, attach the entire trust deed below

Attach a file:

ABN of your business/ organisation *

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The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Incorporation number (if applicable)

Not For Profit Organisation only

Physical address of your business/ organisation (where works are to be carried out) *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Postal address of your business/ organisation

Address

Select if the eligible property is leased or owned by the business/ organisation *

- Leased - you will need to upload a copy of the lease
- Owned (including perpetual crown lease)

If you lease the premises, attach a copy of your current lease agreement and landlord permission letter

Attach a file:

If your organisation is a not for profit, attach a letter from the committee permitting the works

Attach a file:

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Letter must be signed by a board member

Attach a copy of your current liquor licence *

Attach a file:

Attach a current floor plan showing the locations of all liquor stocks on the premises *

Attach a file:

Authorised Contact

Applicant's authorised contact person *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Only one current committee member needs to complete this application

Position held *

Eg. Business Owner, Director, Chairperson, Secretary, Treasurer, Public Officer, Project Contact etc.

Contact phone number *

Must be an Australian phone number.
Must include area code if a landline

Email address *

Must be an email address.

Details of Security Improvement Works

* indicates a required field

Number of Works under this application

A successful Eligible Recipient may apply to carry out Eligible Works to more than one (but not more than three) Premises. The Eligible Recipient must make separate applications in respect of each individual Premises that it operates from.

The Department will in its absolute discretion ascertain and decide whether a Premises or a specific area within the Premises is eligible under this Program.

Please note: Works must not commence until the application has been approved.

Premises means:

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- 1.a property, part of a property, or part of a building situated on a property in the Northern Territory, and
- 2.a property which the Eligible Recipient either owns or has a written agreement with the owner to occupy on a continuous basis ('Agreement to Occupy'), and
- 3.the Premises is being lawfully and solely used for the purposes of carrying on the business of the Eligible Recipient by the Eligible Recipient, and
- 4.if the Premises is not owned by the Eligible Recipient, the Eligible Recipient is legally entitled to carry out Eligible Works to improve it, and
- 5.the Premises is not used for, or lawfully able to be used for, residential purposes in addition to business purposes.

Eligible Works may be conducted by up to three Eligible Businesses in and about each approved Premises. One Eligible Business may issue separate invoices for up to three separate Contracts for each approved Premises.

Number of works you are applying for *

Maximum of 3 Works

Attach a floor plan(s) outlining the proposed works. Include any relevant supporting documents, such as photographs and architectural plans *

Attach a file:

Multiple attachments are accepted

Building Works - Important information

Applicants should note that if a building permit for the works is required by law, the recipient must obtain such permit and ensure the works are carried out strictly in accordance with its terms. You may need a building permit for renovations, alterations and extensions. An example of works that may require a building permit is the installation of roller shutters, windows, walls etc.

Refer to clauses [2.3](#) and [2.5](#) of the [Terms and Conditions](#) for further information.

I have engaged with a registered building certifier in the Northern Territory, and it has been confirmed that the proposed works will comply with the requirements under the Building Act (NT). *

Yes No

Building Certifiers are required to be registered in the Northern Territory, to check if your building certifier is registered please visit the Builders Practitioners Board <http://www.ntlis.nt.gov.au/building-practitioners/>

Please upload evidence of engagement with a registered building certifier in the Northern Territory *

Attach a file:

Can be correspondence between yourself and the building certifier

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Voucher Information

Maximum Eligible Grant (Voucher) Amount means the sum of either:

- 1.\$10,000 (exclusive of GST) in full payment of Contracts (without co-contribution); or
- 2.\$20,000 (exclusive of GST) (with dollar for dollar co-contribution by the Eligible Recipient for all Contract amounts over \$10,000)

in payment of or contribution to up to three separate Contracts for each Premises approved for participation

Note: The total value of the government's contribution to the cost of Eligible Works at one Premises will not exceed either \$10,000 or \$20,000 in line with (1) and (2) above, regardless of whether one, two or three Vouchers have been issued.

Minimum Eligible Grant (Voucher) Amount means the sum of \$500.

Works 1 - Nominated Business

* indicates a required field

Only Territory Enterprises as defined under the program [Terms and Conditions](#) are an Eligible Business for the purpose of the program. Please refer to the [Terms and Conditions](#) for further details.

Nominated business who will be carrying out the works *

Organisation Name

ABN of nominated business (refer to your quotation) *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

You are able to obtain their ABN from their quotation

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Address of nominated business *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Phone number of nominated business *

Email address of nominated business *

Works 1 quotation number *

Include business quotation number

Cost of works 1 (EXCLUDING GST) *

Must be a dollar amount

Value of goods/ materials (EXCLUDING GST) *

Must be a dollar amount

Value of remainder, including labour (EXCLUDING GST) *

Must be a dollar amount

Attach works 1 quotation *

Attach a file:

The quotation must have the correct business details and be fully itemised.

Attach any relevant supporting documents, such as photographs of the area of proposed works

Attach a file:

Are you eligible for any rebates or other financial incentives *

This can be solar rebates, government grants, etc.

Provide details of the rebate/ other incentive

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Works 2 - Nominated Business

* indicates a required field

Only Territory Enterprises as defined under the program [Terms and Conditions](#) are an Eligible Business for the purpose of the program. Please refer to the [Terms and Conditions](#) for further details.

Nominated business who will be carrying out the works

Organisation Name

ABN of nominated business

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Address of nominated business *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Phone number of nominated business *

Must be an Australian phone number.

Email address of nominated business *

Must be an email address.

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Works 2 quotation number *

Include business quotation number

Costs of works 2 (EXCLUDING GST) *

\$

Must be a dollar amount.

Value of goods/ materials (EXCLUDING GST) *

\$

Must be a dollar amount.

Value of remainder, including labour (EXCLUDING GST) *

\$

Must be a dollar amount.

Attach works 2 quotation *

Attach a file:

The quotation must have the correct business details and be fully itemised.

Attach any relevant supporting documents, such as photographs of the area of proposed works

Attach a file:

Are you eligible for any rebates or other financial incentives *

This can be solar rebates, government grants etc

Provide details of the rebate/ other incentive

Works 3 - Nominated Business

* indicates a required field

Only Territory Enterprises as defined under the program [Terms and Conditions](#) are an Eligible Business for the purpose of the program. Please refer to the [Terms and Conditions](#) for further details.

Nominated business who will be carrying out the works *

Organisation Name

ABN of nominated business (refer to your quotation) *

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The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Address of nominated business *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Phone number of nominated business *

Must be an Australian phone number.

Email address of nominated business *

Must be an email address.

Works 3 quotation number *

Cost of works 3 (EXCLUDING GST) *

\$

Must be a dollar amount.

Value of goods/ materials (EXCLUDING GST) *

\$

Must be a dollar amount.

Value of remainder, including labour (EXCLUDING GST) *

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\$

Must be a dollar amount.

Attach works 3 quotation *

Attach a file:

The quotation must have the correct business details and be fully itemised.

Attach any relevant supporting documents, such as photographs of the area of proposed works

Attach a file:

Are you eligible for any rebates or other financial incentives *

This can be solar rebates, government grants etc

Provide details of the rebate/ other incentive

Declaration

* indicates a required field

Unattested Declaration under the Oaths, Affidavits and Declarations Act

I (insert full name) *

solemnly and sincerely declare

- I have read, understood and agree to comply with the [Terms and Conditions](#) of the Alcohol Secure Program ("Alcohol Secure"/ "Program");
- I have read, understood and agree to the [Privacy Statement](#);
- I understand and accept that Alcohol Secure is a **time-limited program**, that my application is **subject to funding** availability and that it may not be approved should there be no further funding available;
- No offer of cashback or any other benefit (whether monetary or not) has been made to me, my business/ organisation or any related third party as a condition of acceptance of a quotation given to for works undertaken on the premises during the course of the Program;
- We have, and will maintain in force, all required permits, licences, insurances relevant to the conduct of the Contract(s);
- We hold a valid and subsisting full or special liquor licence, is not in breach of that licence as at the date of application, and will promptly notify the Department if it is in breach during the period before completion of the Contract(s);
- The Contract(s) are for Eligible Works and will be carried out on the Premises;

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- As the Eligible Recipient we are not Related to or a Relative of the entity giving the quotation;
- I understand the dispute resolution processes and agree to indemnify the Northern Territory Government against any loss or damages sustained under or in connection to works undertaken as part of Alcohol Secure;
- I understand some business/ organisation and contact information that we give to the Department as part of this application may be listed publicly and I acknowledge the disclaimer regarding how the information I provide will be stored and used;
- By completing this declaration I confirm that my business is not under external administration or in liquidation, is not insolvent and I have no reason to believe that it will become insolvent during the course of the program;
- We not currently being investigated by any law enforcement agency for fraud, NT Worksafe or Licensing NT non-compliance;
- I understand and consent to the Department conducting any due diligence in relation to my business as it sees fit, including but not limited to conducting spot audits and site inspections;
- I will advise the Department immediately if any details relating to my business/ organisation changes during the course of the Program;
- I acknowledge that in accordance with clause 4.2 of the [Terms and Conditions](#), It is a condition of approval that the Eligible Recipient must remain in full compliance with its liquor licence at all times during the currency of any Contracts and until all Voucher/s issued have been redeemed. The Department may immediately cancel any Voucher/s prior to redemption if it comes to the Department's attention that the Eligible Recipient is in breach of its licence (either because of the obligation of the Eligible Recipient to notify, or from the Licensing NT (a division of the Northern Territory Attorney General's Department); and
- I am a principal of the business/ representative of the not-for-profit organisation and I am duly authorised to make this Declaration.

This declaration is true and I know that it is an offence to make a declaration that is false in any material particular. *

(Yes)

This declaration is made at *

place, eg. Darwin

Name *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Date of birth *

Must be a date

Position held

Eg. Business Owner, Director, Chairperson, Secretary, Treasurer, Public Officer etc

Date of declaration *

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Must be a date